



Managing
your HRA Debit
Card Account

 **HRA Debit Card**

Total Administrative Services Corporation
<https://employee.eflexgroup.com>



LOGIN

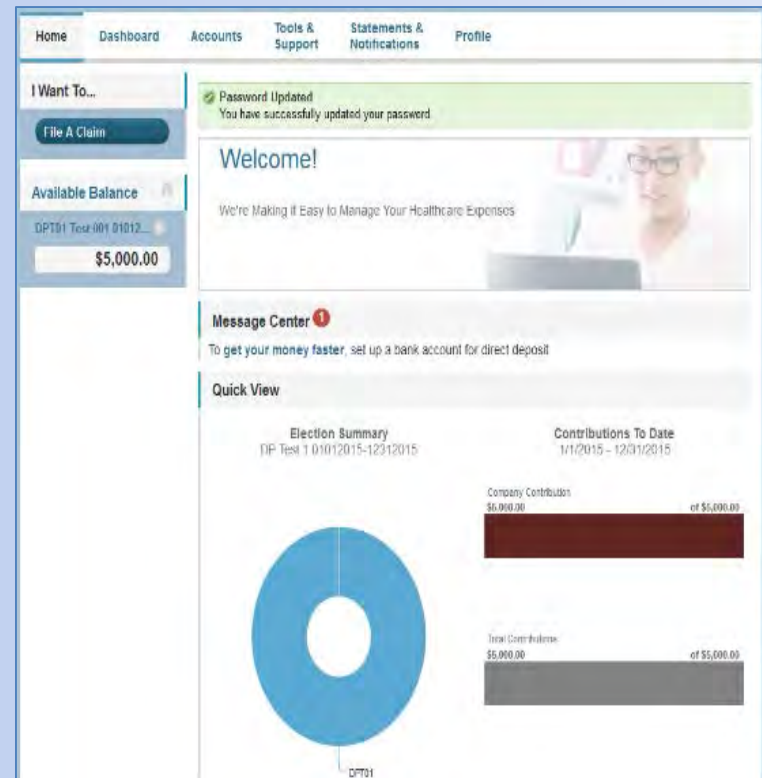
<https://employee.eflexgroup.com>

User Name: first initial, last name, and the last four digits of your social security number.

example: John Smith with a SSN of 123-45-6789 would enter “jsmith6789”

Password: eflex4me.

Please note: You’ll then be prompted to create a new, unique secure password before accessing your account.



HRA DEBIT CARD ACCOUNT BALANCE SUMMARY

Home Dashboard **Accounts** Tools & Support Statements & Notifications Profile I Want to... ▼

Account Summary

Claims

Payments

Accounts / Account Summary

The information displayed on the Account Summary page will vary depending upon your specific healthcare benefits.

DP Test 1 01012015-12312015 Estimated Per Pay Period Deduction: \$0.00 ▲

Account	Eligible Amount	Submitted Claims	Paid	Pending	Denied	Available Balance
DPT01 Test 001 01012015-12312015	\$5,000.00	\$1.00	\$0.00	\$1.00	\$0.00	\$4,999.00

CLAIMS AND PAYMENTS

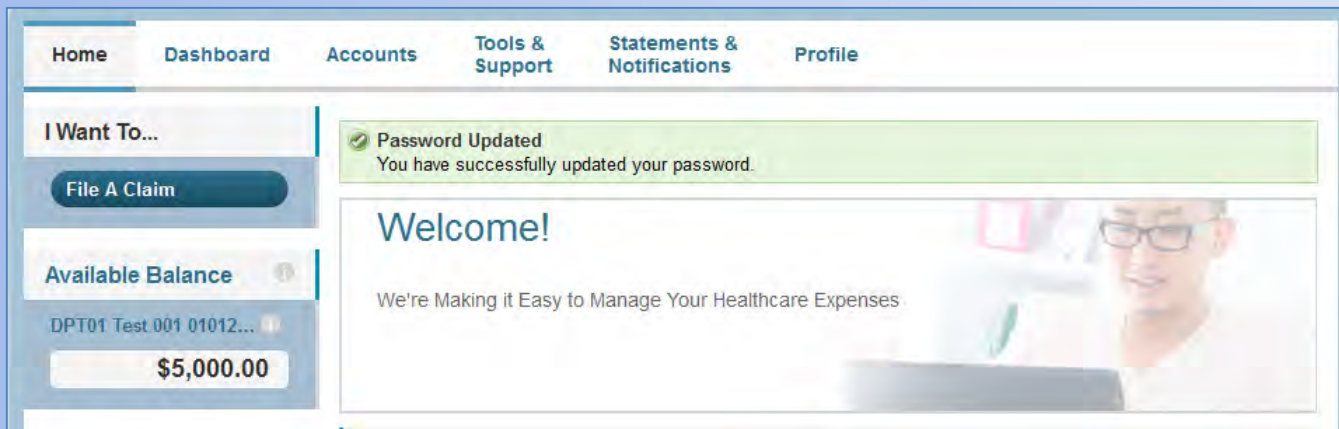
Home	Dashboard	Accounts	Tools & Support	Statements & Notifications	Profile	I Want to... ▼														
Account Summary		Accounts / Claims																		
Claims	<table><thead><tr><th>Date of Service ▼</th><th>Account</th><th>Merchant/Provider</th><th>Claim Status</th><th>Amount</th></tr></thead><tbody><tr><td>11/02/2015</td><td>DPT01 Test 001 01012015-12312015</td><td>-</td><td>Pending Receipt</td><td>\$1.00</td></tr><tr><td>11/02/2015</td><td>DPT01 Test 001 01012015-12312015</td><td>-</td><td>Pending Receipt</td><td>\$10.00</td></tr></tbody></table>					Date of Service ▼	Account	Merchant/Provider	Claim Status	Amount	11/02/2015	DPT01 Test 001 01012015-12312015	-	Pending Receipt	\$1.00	11/02/2015	DPT01 Test 001 01012015-12312015	-	Pending Receipt	\$10.00
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Payments																				
Claims Reset Filters																				
Account																				
All Accounts																				
01/01/2015 - 12/31/2015																				

Home	Accounts	Profile	Statements & Notifications	Tools & Support	Dashboard	I Want to... ▼																								
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Account Activity	<table><thead><tr><th>Date ▼</th><th>Number</th><th>Method</th><th>Status</th><th>Amount</th></tr></thead><tbody><tr><td>08/14/2015</td><td>0000003912</td><td>Check</td><td>Paid</td><td>\$1,299.99</td></tr><tr><td>03/27/2015</td><td>0000003893</td><td>Check</td><td>Paid</td><td>\$24.21</td></tr><tr><td>02/27/2015</td><td>0000003888</td><td>Check</td><td>Paid</td><td>\$524.12</td></tr><tr><td>01/16/2015</td><td>0000003880</td><td>Check</td><td>Paid</td><td>\$192.00</td></tr></tbody></table>					Date ▼	Number	Method	Status	Amount	08/14/2015	0000003912	Check	Paid	\$1,299.99	03/27/2015	0000003893	Check	Paid	\$24.21	02/27/2015	0000003888	Check	Paid	\$524.12	01/16/2015	0000003880	Check	Paid	\$192.00
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REIMBURSEMENT REQUESTS

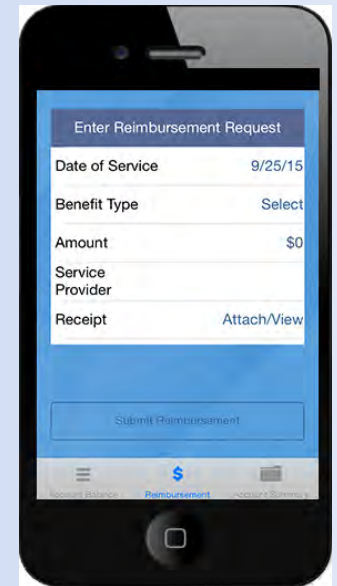
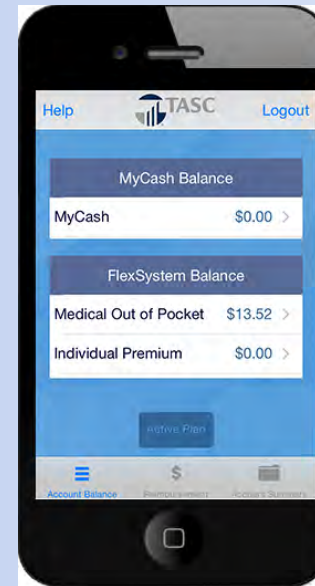
How to submit a request:

1. Debit Card
2. Online Claim Entry
3. Paper Claim Form
4. Mobile App



MOBILE APP

- Free download for mobile devices:
 - Apple® App Store
 - Google Play™
 - Amazon App Store
- Secure login and memory with username and password
- View real-time account balances
- Request a Reimbursement
- Submit substantiation (capture receipts using device camera)
- View plan information, contributions, and transactions



FREQUENTLY ASKED QUESTIONS (FAQ)

- What happens to this money if I retire, or die?
 - If you retire you can continue to use your HRA Debit Card as long as you have Insurance with the Local 701 Welfare Fund & you have a remaining account balance,
 - If you die your dependents can continue to use the HRA Debit Card as long as they have Insurance with the Local 701 Welfare Fund & there is a remaining account balance remaining.
- Can I add my own money to the account?
 - No!
- Is this money taxable?
 - No, as long as you use it for an allowable expense & properly substantiate the expense

WHAT'S NEXT?

- ✓ Watch for your Welcome Kit!
- ✓ Set up your password and log in to your account:
<https://employee.eflexgroup.com>
- ✓ Sign up for Direct Deposit for your reimbursements
- ✓ Start using your HRA Debit Card